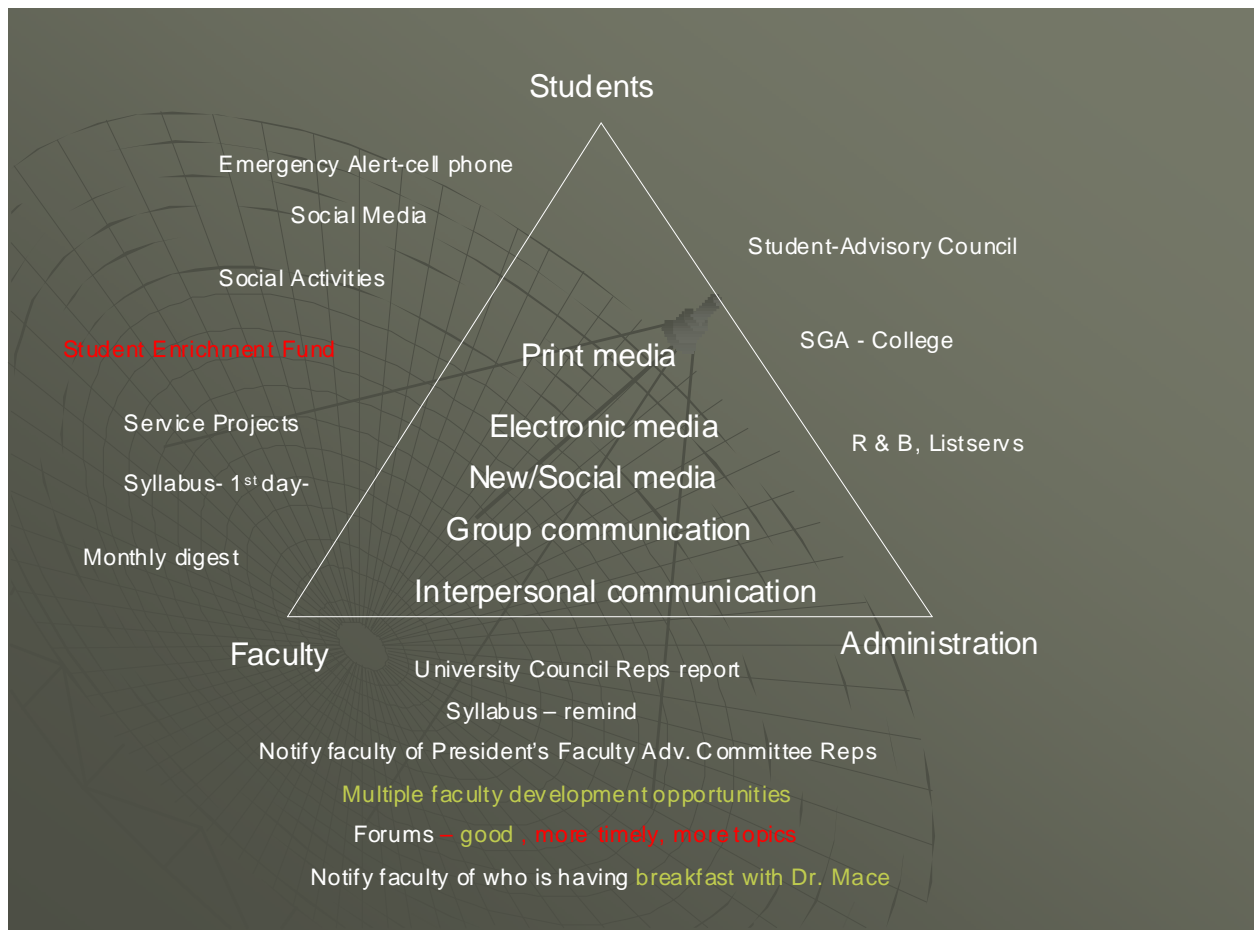


The University of Georgia
2009 Academic Affairs Faculty Symposium
Unicoi Conference Center
March 27-28, 2009

Communication and Collaboration Among Faculty, Administration and Students
Break-Out Group Report
Jan Hathcote, Facilitator

Group Members: Marie-Claude Boudreau, Adrian Childs, Mark Cooney, Dennis Duncan, Nisha Gupta, Patricia Hunt-Hurst, Tom Lauth, Diann Moorman, Lynne Sallot, Jennifer Samp and Jan Hathcote



Re: STUDENTS-ADMINISTRATION

Student Advisory Councils for units – provide vehicle for two-way communications

SGA - best practice for those engaged

- have representatives visit faculty meetings to be introduced

- Campus Life needs to update Colleges on SGA initiatives

Red & Black/ Listservs – good ways to communicate with students

Re: ADMINISTRATION-FACULTY

University Council Representatives' reports

- Council representatives should be encouraged to report to faculty promptly by deans & department heads

Syllabi – Administration needs to remind faculty what needs to go into the syllabus

Notify faculty of who is representing them on the President's Faculty Advisory Committee

Multiple faculty development opportunities (best practice)

- Academic Affairs Symposium
- Lily Fellows
- Senior Teaching Fellows
- Teaching Academy
- New Faculty tour

Forums – good job with budget forum – want more on current items to be reported timely – may need to also use blast e-mails to update faculty, so they hear from UGA before hearing in the media about new developments. Links also appreciated with webcasts such as State of University Address.

Notify faculty of who is having breakfast with Dr. Mace (best practice)

Re: FACULTY-STUDENTS

Monthly digest sent by unit heads to all unit listservs – Opportunity to e-mail monthly or bi-monthly information about club events, etc., to students and faculty

Send e-mail about the first day of class and the importance of being there – before dropping students who don't attend

Syllabus 1st day – faculty must go over syllabus, students must be there – have students sign a contract page that they have read and understand the syllabus – or give a quiz on the syllabus the 2nd day

Service projects – opportunity to collaborate informally outside of class to benefit the community at large

Student Enrichment Fund too limited -- Remove some restrictions such as must be in your house in the immediate area/ not including grad students in cross-listed classes or grad assistants

Social Activities – Collaborate informally with game night/ BINGO, etc.

Social Media – consider Facebook/Twitter as a tool – do not require; consider all consequences, including privacy issues, before adopting

Emergency Alert-cell phone – We instruct students to turn off cell phones during class. Faculty members should keep their cell phone on in case of emergency. Faculty should be ready to call 2-2200 if necessary.